

MEETING OF THE NHERI USER FORUM COMMITTEE
March 11, 2019

MINUTES

In Attendance: Elaina, Antonio, Max, Mohammad, Nina, Ramtin, Stephanie, Liesel

1. Approval of meeting minutes from February 18, 2019 meeting

Elaina reviewed edits to the first draft of minutes. Elaina made a motion to approve the revised minutes; Stephanie second; no objections.

2. Report from User Satisfaction Survey committee

Liesel reports facilitation from leadership is needed to reach out to EFs. UC San Diego is the only EF collecting substantial user survey data. A survey will be sent to all of NHERI community, but users of EFs will be contacted directly with the survey to increase participation and prevent duplicate surveys sent to those users. Since there are different evaluations going on at different EFs, the UF's focused survey is a challenge. Elaina adds Design-Safe just sent their survey and received good participation so we will wait to send out our survey. Design-Safe includes an incentive (e.g. gift card) for filling out the survey so may be something we also consider. We could also explore reaching out to users who have written proposals. Elaina shares on-screen surveys from EFs and responses to the UF from our request to receive exit survey data from them. Liesel suggests we develop a module and add to the exit surveys for EFs depending on how the next survey goes.

3. Report from NCO representatives

Nina reports that the main item discussed during the NCO meeting on March 1 was the survey so did not repeat information. Also discussed Science Plan Meeting and Summer Institute agendas and schedules. Elaina does not have any additional information to carry forward from previous meeting on February 15. Antonio adds there was discussion of attendees to the Science Plan Meeting and Summer Institute and the best way to schedule meetings at those events.

4. Report from ECO representatives

Elaina shares Summer Institute schedule on-screen and points out the UF networking event is scheduled for Thursday evening. On the third day, we have been penciled in for leadership meetings in the afternoon. Elaina suggests we meet that morning also, and asks Stephanie to reach out to Karina to schedule a room for the whole day. Elaina states Julio is reaching out to schedule our meeting with the NIAC (advisory committee) during Summer Institute. Mohammad states the REU program received 126 applications, which is about 20 more than last year (106 received last year). The early REU program will be held from May 27 – Aug. 4 and the late program will be from June 17 – Aug. 25. The REU Research Symposium is scheduled for Aug. 1-2 at UT Austin RE. As of February 15 only 10 applications were received for the Summer Institute. Deadline to apply for Summer Institute was March 1. Elaina asks the ideal number for Summer Institute: Mohammad ~ 20 – 25 applicants are typically funded, so ~ 25 – 35 is ideal. Mohammad adds presenters are needed for the Research to practice webinars. FIU will hold one soon, and asked UF members to reach out to others interested in presenting their research.

Action Item: Stephanie reach out to Karina to schedule a room for the whole June 7 day with teleconference capabilities starting at 9 am.

5. Report from Facilities Scheduling representatives

Stephanie sent email to Dan to introduce Max as a new member of the Facilities Scheduling committee. Dan responded and suggested we schedule a meeting soon, but a meeting has not yet been confirmed.

6. Report from Technology Transfer representatives

Ramtin contacted Bill and was added to committee. He plans to attend next meeting in April. Jim was unable to make the call, but emailed and stated there is no new report from the Technology Transfer committee.

7. NHERI Metrics Task Group

Elaina shares an email from Julio, who is looking for someone interested in collecting data on benefits of NHERI to nation, its worth in terms of taxpayer dollars, and how well

it is meeting the objectives of NSF. Liesel asks for more information (time commitment required, specific data needed). Elaina forwarded email from Julio to Liesel. Liesel expresses interest if no others volunteer.

8. Other Items?

No other items were brought up to discussion. The meeting was adjourned at 11:35 am CT.