

Education and Community Outreach Committee
Meeting Agenda
April 9, 2018 – 12 pm Central Time via Zoom

<https://DesignSafe-ci.zoom.us/j/942749989>

1. Attendance and approve March 2018 ECO Committee Meeting minutes

In attendance: Chad Kusko (Lehigh University), Kurtis Gurley (University of Florida), Mohammad Khosravi (University of California-Davis), Rosie Gomez (TACC – University of Texas at Austin), Patricia Clayton (University of Texas - Austin), Ioannis Zisis (Florida International University), Lelli Van Den Einde (University of California – San Diego), Pedro Lomonaco (Oregon State University), Elaina Sutley (NCO User Forum), Matt Schoettler (University of California – Berkeley), Karina Vielma (University of Texas at San Antonio – NCO)

March 2018 ECO Committee Meeting minutes were not approved. They will be brought to May's ECO Committee Meeting for approval request.

2. NHERI REU Summer Program

- a. REU Student Selections
 - i. Funding for 3 additional students available
- b. Update on REU student details
 - i. **NHERI REU Orientations**
 1. Block 1: May 31, 10am-12:30pm Central Time
 2. Block 2: June 19, 12 noon-2:30pm Central Time
 - ii. Travel to OSU for research presentations
 1. **Flights & hotel**
 2. Meals
 - iii. Updated REU Calendar (Google drive)
 1. https://drive.google.com/open?id=1_6eOso4JYS7fWy3WLFv9hzU1D7oVTLzA
- c. Speakers needed for the July 16th and July 23rd career presentations/workshops:
 - i. Effective resume writing (CV) – June 25 – **UC San Diego**
 - ii. Cover letters for employment – July 9 – **Lehigh**
 - iii. Personal statement for graduate school – July 16 – **UTSA?**
 - iv. NHERI career panel – July 23 – All
- d. Faculty/Graduate Student mentor training
 - i. BlackBoard Learn page

*REU student selections are almost complete. One student needs to be placed. All others have accepted. There are three additional positions available for students. **To host an additional REU student at your site, contact Karina at karina.vielma@utsa.edu.***

The REU Orientations hosted by NHERI (NCO) will take place the day after students are set to arrive on campus for both blocks. For block 1, time has been reserved for the REU orientation between 10am and 12:30 pm Central Time on May 31st. For block 2, the

orientation will take place between 12 noon and 2:30pm Central Time on June 19th. Please do not schedule any activities for students during these times.

A travel update for the OSU research presentations: Students will receive an additional travel award to purchase flights to and from OSU on August 6-7th. Students will be given enough to cover their flight and transportation to and from the site. Karina will be booking a block of rooms for the students (students will stay in doubles). Breakfast and lunch will be provided to students on August 6th and 7th. They have been given a stipend for meals not covered. Karina will hold a meeting with REU students to notify them of these changes.

Forward REU calendars for your site to Karina or post on the ECO Google drive so that we are all aware of the activities that students will be participating in at your site.

Speakers for the career presentations have been set. UC San Diego will be hosting the Effective Resume (and CV) Writing workshop on June 25th. Lehigh will be hosting the Cover Letters for Employment workshop on July 9th. UTSA will host the Personal Statement for Graduate School workshop on July 16th. A NHERI Career Panel will be held on July 23rd. Forward contact information for potential panelists. You can also serve as a panelist and share your story.

Send faculty mentor and graduate student mentor contact information to Karina as soon as possible. We will need to get login information for all mentors to UTSA's BlackBoard Learn site.

3. NHERI Summer Institute, June 4-6, 2018

- a. Register to attend at <https://www.designsafe-ci.org/learning-center/summer-institute/registration/>
- b. Lesson plans for presentations due May 15
- c. Topics for consideration at Summer Institute due May 15
- d. Submit materials for participant binders due May 15

All attendees and presenters should register online for the NHERI Summer Institute. Make sure you pass along the information for others who will be attending. Ask ALL presenters to register online.

Lesson plans for 20-minute presentations will be due on May 15th. You will receive a blank template with the information that you will need to present and include for participants. Please include additional documents, brochures, etc that will help participants learn more about your site resources.

Also before May 15th, submit topics for the afternoon workshop to Karina. These topics should give Summer Institute participants an idea of potential research questions addressed by your facility. Include a description of the problem(s) and research question(s) to be addressed. You can choose to include a potential research topic that has not been investigated or include a topic or research question that has already been addressed. A short paragraph that gives enough details to draft a research plan and proposal will suffice.

Submit any materials you'd like included in participants' binders/bags by May 15th. We can print them if they are printer friendly or you can mail them to

ATT: Karina Vielma

UTSA College of Engineering

One UTSA Circle, BSE 2.106

San Antonio, TX 78249.

4. EF Research to Practice Webinars – All sites to participate

- a. Research to practice webinar
 - i. One more presenter needed for 2018 spring semester
 - 1. May/June

We are in need of one more presenter for the Research-to-Practice webinars. Submit names of potential presenters to Karina.

5. Upcoming ECO Meetings

- a. May – WhenIsGood survey
- b. June 6 – Summer Institute (1:30-4pm Central)

Complete the WhenIsGood survey (<http://whenisgood.net/c3ahygh>) for next May's ECO Committee meeting by April 19th.

Whether in person or on Zoom, please make plans to attend the Summer Institute's ECO Committee Meeting on June 6th. It will take place between 1:30 and 4:00pm Central Time.

6. Adjourn